

TO
THE BOARD OF DIRECTORS,
COUNCIL OF HARYANA BOARD SCHOOL EDUCATION.

SUBJECT: - CLEARIFICATION OF GAP IN MY STUDIES.

RESPECTED SIR,
MY NAME IS
S/D/O..... I HAVE TAKEN ADMISSION
IN ICSE INCOURSE IN..... YEAR.
I HAVE COMPLETED MY LAST
COURSE..... IN.....
YEAR. I WAS UNABLE TO CONTINUE MY STUDY BECAUSE OF SOME
PERSONAL REASONS. SO PLEASE I REQUEST YOU TO ACCEPT MY
ADMISSION AND GIVE THE PERMISSION TO CONTINUE MY REGULAR
STUDY IN YOUR ESTEEM BOARD/COUNCIL.

WITH THANKS.

YOUR's FAITHFULLY (STUDENT NAME)